



Stroud Parish Council

Minutes of the Meeting of Stroud Parish Council held at Steep Village Hall on Tuesday 3rd of September 2013 at 7.30pm.

Present: Cllr D McKinney, Cllr C Snow, Cllr J Mitchell, Cllr J Edbrooke, Cllr F Rogers & Cllr A Burges.

Also Present: Mrs M Snow (Clerk & RFO) & 1 member of the public.

1.04.13 Apologies: County Cllr V Clarke & District Cllr N Drew.

2.04.13 Declarations of Pecuniary Interests: Cllr Rogers declared a pecuniary interest in agenda item 9 a). Cllr McKinney declared a pecuniary interest in agenda item 9. b). Cllr Snow declared a pecuniary interest in agenda item 13.

3.04.13 Comments from the public or press. None

4.04.13 Minutes.

Minutes of the Meeting held on the 2nd of July 2013 previously circulated were agreed and signed.

5.04.13 Matters Arising from the above minutes.

a) Recreation Ground-Thumper Tower The label attached to the tower is still incomplete and sovereign have advised that this should have been done. The clerk is waiting to hear back from sovereign before releasing the £300 still outstanding. The Council agreed that the clerk is to contact sovereign to finally resolve the issues or the council would be contacting trading standards. The clerk is to also seek advice from HALC.

6.04.13 Website Sub-Committee.

The website has been slow to progress over the summer and did not go live as expected on the 1st of August. The clerk is to contact Mr Street next week for a progress report.

It was resolved that the domain name of stroudvillage.com, which was purchased in November last year (see minute 7/08/12 b) is to be donated to Stroud Area Residents Association as it was originally purchased with the intention of sharing the domain name/website with the other village organisations.

7.04.13 Recreation Ground Re-development. Lease and Mowing Invoice.

It was resolved that the bench next to the swings is to be removed due to the issues highlighted in the Inspection report. The clerk is to contact Mr Brown from Springvale.

It was resolved to pay Mr Perkins £30 for his final one off cut which was completed on the 20th of June 2013.

It was resolved to replace the plaque on the Queen Elizabeth Silver Jubilee Benches to the north of the recreation ground.

Cllr Burges is to contact Mr Nick Winscom to discuss the plaque which is to be placed on the new oak bench to the south of the recreation ground.

Mr Matthew Snow and Mr Chris Snow are happy to donate paving slabs to replaced cracked and broken ones currently in front of the benches to the north of the recreation ground. The entrance to the play area was discussed and all councillors were asked to view the current layout to come up with new ideas to improve access for wheel chairs and pushchairs.

It was resolved to send a letter of thanks to Mr Frank Mayell for all his hard work mowing and hedge cutting so far this year.

8.04.13 Affordable Housing & Sustainable Development.

a) Recommendations. The Recommendations made by the AHSD Committee at the meeting on the 9th of July 2013 were adopted by the Council this was proposed by Cllr F Rogers and seconded by Cllr C Snow.

b) Update. Cllr D McKinney, Cllr A Burges, Mr Ron Allen had a meeting with Mr Andrew Triggs, Mrs Natalie Fellows Planning Officers and Mr Chris Patterson SDNP Link Officer on the 30th of July 2013. To discuss and view the two short listed sites (See appendix 1, informal meeting notes). The Village Hall Trustees wish to speak with the developers to discuss possible future contributions towards a future hall. It was agreed to contact SNNP to see which of the two shortlisted sites is preferred by the Planning Officers so that the Parish Council could follow up one site.

c) Community Right to Build Orders. At the meeting on the 30th of July 2013 the creation of a Community Right to Build Order was suggested and the Chairman is to look into what is involved by contacting an organisation called Locality.

9.04.13 Planning Applications.

a) Planning Application-SDNP/13/03651/HOUS Location:4 North Stroud Lane, Stroud, GU32 3PP **Proposal:** Single Storey extension to side. Cllr F Rogers left the room. The Parish Council have no objections.

b) Planning Application – SDNP/13/03661/Hous Location: Grasslands, Ridge Common Lane, Stroud, Petersfield, GU32 1AY **Proposal:** Render to all elevations. Cllr D McKinney left the room. The Parish Council have no objections.

10.04.13 Joint Core Strategy.

Cllr F Rogers, Cllr A Burges and the clerk attended a recent JCS meeting arranged by EHDC held at the Festival Hall, when a consultation pack was received this is to be handed round to each Councillor for their comments. All comments are to be submitted to the clerk who will submit the comments on behalf of the Council. The Chairman had read the document and suggested the Councillors should look at sections 6.64 CP12 Rural Exception Sites.

11.04.13 EHDC Planning Training.

East Hampshire District Council have arranged two Planning Training sessions the first on Wednesday the 2nd of October and the second is on Saturday the 5th of October 2013. Only two places are available it was agreed that Cllr J Mitchell and Cllr F Rogers should attend. If any other places become available Cllr Burges, Cllr Edbrooke and the Clerk wish to be considered for the training.

12.04.13 Grants.

a) Update - The Section 106 grant money and the donation from SARA has been received for the Thumper Tower.

b) Training - Hampshire Association of Local Councils (HALC) are offering training on funding and bidding on the 8th of October. Cllr D McKinney and Cllr J Mitchell are to attend.

c) Co-ordinator – It was agreed that a Grants Co-ordinator was needed to search for grants which the Parish Council could use on future projects. Cllr Mitchell is to become the grants co-ordinator and to pass the grant information onto the Council as he would not have the time to fully research and process the grants.

13.04.13 NALC Pay Award – Clerk’s Salary.

The Clerk explained that National Association of Local Councils has revised its Pay Award scale. The last scale was revised in 2010. The clerk requested that the revised pay scale be adopted resulting in a pay rise from £8.545 to £8.630 per hour as of the 1st of April 2013. The Clerk and Cllr Snow then left the room. **It was resolved** that the revised pay scale would be adopted and the Clerks pay would increase to £8.630 an hour.

14.04.13 Report from District Councillor. No Report.

15.04.13 Report from County Councillor. The County Councillor’s report was read out by the Chairman.(See appendix 2)

16.04.13 Councillors Reports

a) School Governor- Cllr Burges gave a short report about the school and included the following information. There are 205 pupils on the roll, 11 pupils are receiving additional support, 3 of which have support plus and 1 is waiting to be statemented. 5 pupils qualify for the government's pupil premium payments and 3 service families have children who attend the school. The school's PTA- Friends of Langrish school have raised £3000 from school fairs.

b) Bus Shelters- Cllr Burges has completed the checks on the bus shelters. He has clipped back some of the Brambles from around the shelters.

c) Village Hall – Cllr McKinney reported as above in minute 08.04.13 b.

17.04.13 Chairman's Report – The Chairman asked the Councillors to identify any issues or future projects which require funding. The budget for the year 2014/15 is to be discussed at the November meeting.

18.04.13 Financial Matters

a) Financial Report:

Balance in accounts: Unity Trust Current account £9,808.25
Barclays Savings account £0.44

Included in this amount is the Repairs and Replacement fund £300.00 and Election Funds £500.00

Money In: 30/07/2013 East Hampshire DC Grant £7,223.00

31/07/2013 SARA Donation £507.00 Total In: £7,730.00

Money Out: 02/07/2013 300036 Mr D McKinney £39.99 (Printer)

23/07/2013 300037 Springvale Landscaping £550.37

25/07/2013 300038 Mythic Beasts Ltd £30.00 (Website Domain)

01/08/2013 300039 Mr frank Mayell £111.00

09/08/2013 BACS Meon Cleaning Services £66.00

27/08/2013 300040 Mrs M Snow Wages (Jun-Jul) £444.34

27/08/2013 300041 Archers signs and Panels £31.86 Rec/G Sign

The following payments were authorised and cheques signed:

03/09/13 300042 Mr F Mayell £561.00

Total Out: £1834.56

b) **Audit Report** - The external audit has now been completed and the completion notice has been displayed as required.

c) **Barclays Bank update** – Barclay Bank did not respond to a past request to close the savings bank account. A second letter has been written requesting its closure.

d) **Legal Books Update** - The updated Charles Arnold Baker Local Government book is available for pre-ordering. It was agreed to order a copy this was proposed by Cllr Snow and Seconded by Cllr McKinney at the cost of £64.00.

19.04.13 Correspondence

a) **EHAPTC** agenda for meeting on the 11th of September had been received and the meeting dates for the following year had been released. These have been emailed out to the councillors.

b) **PSMA Consultation** – The Parish Council has signed up to a public sector mapping agreement (PSMA) as part of the Parish Online Mapping service to enable the pc to use the Ordnance survey maps. Ordnance Survey are holding a consultation on the type of information provided to the public sector. **It was resolved** that the pc would not take part in the consultation as it doesn't use most of the additional services being discussed in the consultation and the pc have only been members for a short time.

20.04.13 Future Agenda Items.

Steep & Stroud Newsletter

Footpath 703

Budget for next year.

Date of the next meeting will be Tuesday the 5th of November 2013 at 7.30pm in Steep Village Hall.

[Affordable Housing Sustainable Development Committee Meeting -Tuesday the 8th of September 2013 at Steep Village Hall at 7.30pm **To Be confirmed.**]

Meeting Ended: 9.35pm

Signed

Chairman: _____ Date: _____

Clerk – M Snow