



Stroud Parish Council

Minutes of the Meeting of Stroud Parish Council held at Steep Village Hall on Tuesday 5th of November 2013 at 7.30pm. **Draft minutes subject to confirmation**

Present: Cllr D McKinney, Cllr A Burges, Cllr C Snow & Cllr F Rogers.

Also Present: County Cllr V Clarke & District Cllr N Drew, Mrs M Snow (Clerk & RFO) & 5 members of the public.

1.05.13 Apologies: Cllr J Mitchell & Cllr J Edbrooke.

2.05.13 Declarations of Pecuniary Interests: None

3.05.13 Comments from the public or press. Mr David Dobson - Editor of the Steep & Stroud Parish Magazine was in attendance to support the Grant application submitted on behalf of Steep PCC who oversees the Parish Magazine.

Mr Richard Brook one of the agents acting on behalf of Mr & Mrs Atkinson was in attendance as the landowners are keen to move forward.

Mr & Mrs Row of 10 Ramsdean Road were present to express concerns regarding a new Wedding events business which will be using a field along Ramsdean Road as a wedding venue. Mr Row explained that noise from local shoots, motor cross tracks and party noise were excessive. Mrs Row expressed concerns over the overdevelopment of 11a Ramsdean Road.

4.05.13 Minutes.

Minutes of the Meeting held on the 3rd of September 2013 previously circulated were agreed and signed.

5.05.13 Highways – Traffic Speed, Footpath & Highways repairs.

The Clerk informed the Council that at a recent meeting she was given a list of Highways contacts from engineers to road safety advisors. The clerk is to put the email addresses up on the Parish Council's website.

6.05.13 Footpath 703.

Cllr Rogers updated the Council on the discussion she and the other landowners have had regarding the proposed official re-alignment of footpath 703. The landowners were all in agreement as to where the path could be moved to but the Chairman of the Petersfield Ramblers Association did not agree with the proposed changes and therefore the proposals were not able to be taken any further. Cllr Rogers is to keep in touch with the Ramblers Association. Cllr McKinney suggested getting local support for the proposals in the form of a petition. Cllr Rogers is to look into this suggestion.

7.05.13 Recreation Ground Maintenance Contract.

It was resolved that Mr Mayell should continue the contract for a further 2 years and a contract is to be drawn up. This was proposed by Cllr Snow and seconded by Cllr Burges.

8.05.13 Affordable Housing & Sustainable Development Update.

Cllr D McKinney and Cllr A Burges, are to meet with the SDNPA Directors of Planning Mr Tim Slaney, Mr Keith Reid and Planning Officer Mr Nat Belderson. This is to establish if Planning would be given in principle so discussions can commence with the landowners and agents. Community engagement would start and would include a public meeting to be held at Langrish School Hall.

9.05.13 Planning Applications.

a) Planning Application-SDNP/13/04428/HOUS Location:11a Ramsdean Road, Stroud, GU32 3PJ **Proposal:** Single Storey extension to rear. **It was resolved** to object to this planning application on the grounds included in appendix a. **It was resolved** to make a request to District Cllr Drew that this application be reviewed by the Planning Committee.

b) Planning Application – SDNP/13/04992/Hous Location: 2 Finchmead Lane, Stroud, Petersfield, GU32 3PF **Proposal:** Single Storey extension to rear, first floor extension to rear and part conversion of garage to habitable accommodation. **It was resolved** that no objection would be submitted but to request that if this application were to be given permission that a condition should be that the garage should not be separated from the main dwelling.

10.05.13 Grants Award Application –Steep PCC.

Cllr McKinney explained that the Parish Council supports the work of the Steep & Stroud Parish Magazine. Cllr McKinney suggested that once a grant award application was received the application would be considered.

11.05.13 EHAPTC Meeting Report.

Cllr Rogers, Cllr Snow and the clerk attended the September meeting held in Froxfield Village Hall. Glen Peacey from Hampshire County Council Broadband project gave an update on the project as phase 1 was being rolled out in the north of the County and phase 2 is still being finalised with BT who will be providing the superfast broadband services. A member of the Ambulance service gave a talk on the use of defibrillators in the community. Cllr Rogers advised that this was a very interesting meeting.

12.05.13 SLCC Membership.

It was resolved to continue the clerk's membership of the SLCC for another year at the cost of £75.00.

13.05.13 SDNP Local List Consultation.

A consultation regarding proposed amendments to the South Downs National Park Authority's 'Local validation list' i.e the list of documents needed with all planning applications and related consents. The clerk has emailed a copy of the consultation to the councillors any comments are to be sent to the clerk for submission.

14.05.13 Report from District Councillor

- Cllr Drew shall be visiting Langrish Primary school to speak to year 6 regarding his position as District Councillor.
- A letter has been received at EHDC regarding the wedding events business setting up in Ramsdean Road. Cllr Drew is to discuss this with Head of Planning.
- The officers at EHDC wish to congratulate the Parish Council on the way they have approached and handled the development in Stroud.
- The E.H.D.C and SDNPA Joint Core Strategy is now under review and is hoped to pass the inspection and become policy in March/April 2014.
- The map of the second phase of the superfast broadband project has been released. More funding has been announced to be released in 2015 and 2017 but the amounts are unknown at this stage.
- Cllr Drew is heading a committee who are recruiting volunteers from the business community for a new non-executive committee to advise the Council on business strategy.
- Planning is one of the biggest issues that the Parish Council deals with and Cllr Drew is more than happy to be contacted regarding any planning issues.
- Cllr Drew has a total grant fund of £3000 which can be claimed within any of the four parishes within his ward and is available until the end of March 2014.
- Cllr Drew will be attending the Remembrance Sunday service at Froxfield Green this year.

15.05.13 Report from County Councillor (See appendix b)

16.05.13 Councillors Reports

a) **Tree Warden**- No Report.

b) **Parish Plan**- Cllr McKinney reported that he had spoken to resident Mr Paul Ciniglo regarding sustainable energy and an open event for the residents is to be planned in the school hall. The Parish Plan was completed a year ago and is due to be updated Cllr McKinney requested that the Councillors consider any updates and comments they wish to add.

c) **Communications** – Cllr McKinney read out a statement from Cllr Mitchell which explains that the Steep & Stroud Magazine has a 2 month delay due to the meeting timings and editorial deadlines. Councillors were asked that if they had any items to report please email them to Cllr Mitchell who will include them in the Magazine.

d) **Recreation Ground** – Cllr Snow reported that the final £300 had been paid to Sovereign play systems for the installation of the Thumper Tower as the Safety Label had been completed. Cllr Snow also reported that the new Tower was well used. The seats on the Recreation Ground need upgrading and the clerk is to get a quote for the repairs. Cllr Snow asked the other Councillors to think about what changes could be made to the entrance to the Recreation Ground and that additional stone would be required for the gateway.

17.05.13 Chairman's Report – The Chairman advised the Council that a letter had been received from Mrs Fiona Rowden explaining that she and her husband had set up a wedding events business which would be located in one of the fields along Ramsdean Road. Resident Mrs Wright sent a letter of objection regarding the Wedding events business. Mr Hancock had contacted the District Council regarding this event. Further advice from Mr Chris Murray from Head of Planning at EHDC will be sought.

18.05.13 Financial Matters

a) Financial Report:

Balance in accounts: Unity Trust Current account £11,654.41

Included in this amount is the Repairs and Replacement fund £300.00 and Election Funds £500.00 **It was resolved** to leave £2000.00 in the current account for working funds and transfer the rest to the new deposit account.

Money In: Total In: £0.00

Money Out: 04/09/2013 300043 Mr A J Perkins £30.00

25/09/2013 300044 Sovereign Design Play Systems £300.00

25/09/2013 300045 HALC £165.00

16/10/2013 300046 Mr Frank Mayell Sept £111.00

The following payments were authorised and cheques signed if applicable:

04/11/2013 300047 Mr Frank Mayell Oct £111.00

04/11/2013 300048 Mrs M Snow Wages (Aug, Sept, Oct & Nov) £903.88

05/11/2013 BACS Mr Iain Waddell (Oak Bench) £500.00

05/11/2013 BACS Office Depot Ltd (£111.88)

Total Out: £2232.76

b) **Budget** - Budget Items that Councillors wished to be included in next years budget should be handed to the RFO as soon as possible. The RFO will meet with Cllr McKinney and Cllr Burges.

c) **Half yearly accounts check** – The RFO asked for a volunteer to sign off the half yearly accounts and Cllr Burges volunteered.

d) **Internal Auditors email** – An email was sent to Parish Council's across Hampshire from Internal Auditor Eleanor Greene regarding the fraud issues Whitehill Town Council have suffered. The email named how the RFO had carried out the acts of Fraud in order to make other Council's better aware of how to protect themselves.

19.05.13 Correspondence

- a) **HCC Trading Standards Scam Bulletin.** The scam bulletin which contains useful information on how to protect yourself from well known scams had been received by email and has been forwarded to all the councillors and the website.
- b) **Age Concern Food & Friendship –** Age Concern are currently looking for volunteers to help with the meals on wheels scheme but to also offer friendship and a chat at meal times. For further details see the posters on the notice board or the age concern website www.ageconcernhampshire.org.uk
- c) **Hampshire Fire and Rescue Service Plan.** Hampshire Fire and Rescue are looking for people who have required their services to answer a questionnaire. No one from the Parish Council could help on this occasion.
- d) **EHAPTC Agenda 27th of November 2013.** An agenda had been received for the next EHAPTC meeting, Councillors were advised to attend if they could.
- e) **Doug Jones SDNPA Report.** Cllr Doug Jones report had been received (see appendix c).
- f) **~~Code of Conduct Update~~ Standing Orders Update.** The National Association of Local Councils (NALC) and Society of Local Council Clerks (SLCC) have released a revised copy of the Standing Orders Template. **It was resolved** that the Standing Orders would be reviewed in May at the AGM.

20.05.13 Future Agenda Items.

Steep & Stroud Newsletter Grant Application.
Budget 2014/15

Date of the next meeting will be Tuesday the 7th of January 2014 at 7.30pm in Steep Village Hall.

Meeting Ended: 9.35pm

Signed

Chairman: _____ Date: _____

Clerk – M Snow