



# Stroud Parish Council

## Minutes of the Meeting of Stroud Parish Council held at Langrish School Hall on Tuesday 19th of May 2015 following the AGM.

**Present:** Cllr D McKinney, Cllr A Burges, Cllr F Rogers & Cllr C Foulston.

**Also Present:** Mrs E Foulston (Clerk & RFO) & 15 members of the public.

**1.02.15 Apologies for Absence.** Apologies were noted from Cllr D Paul, County Cllr V Clarke, District Cllr N Drew, Mr C Snow and Mr L Fanshawe.

**2.02.15 Declarations of Disclosable Pecuniary Interests.**

Cllr Rogers declared an interest in agenda item 20.02.15.

**3.02.15 Comments from the Public or Press.**

a) Mr and Mrs Atkinson attended the meeting as they wanted to make the situation regarding their land in Ramsdean Road clear. They confirmed that they haven't withdrawn the land but would now like to suggest a Community Right to Build Order instead. The Parish Council previously confirmed that it did not have the money or resources available to do this but Mr and Mrs Atkinson are now looking into funding for this. The Chairman confirmed that the Parish Council had undertaken a lot of work on this potential development including focus groups and community engagement. South Downs National Park also won't permit more houses than their current policy allows for so if Mr and Mrs Atkinson are looking at a different plan to the one previously suggested then this would require either a Neighbourhood Plan or Community Right to Build Order. The Chairman asked Mr and Mrs Atkinson to formally write to the Parish Council with their plans and the Council would then take expert advice and engage with the community by disclosing the plans and advice taken. If the community is in favour of the plans then the Council would be happy to proceed. It isn't possible for a decision to be made at this meeting and the Council have to see whether the Community Right to Build Order is viable as Stroud is a small Council. The Council had also previously been advised that Stroud should have a Parish Plan instead of a Neighbourhood Plan.

There were no further comments from the public and the Chairman thanked Mr and Mrs Atkinson for attending the meeting and providing the update.

**4.02.15 To Receive and Approve the Minutes of the Meeting of the 3<sup>rd</sup> of March 2015.**

Minutes of the Meeting held on the 3<sup>rd</sup> of March 2015 previously circulated were agreed and signed.

**5.02.15. Matters Raised at the Annual Parish Meeting on Tuesday the 31<sup>st</sup> of March 2015.**

There were no matters arising from this meeting.

**6.02.15 Co-Option of New Councillor**

The Chairman confirmed that at the recent election only 5 names were put forward for the 6 places available on the Council so all 5 candidates were duly elected. The option to apply to

be a Councillors was mentioned at the Annual Parish Meeting. The Chairman has been contacted by only 1 person regarding the vacant position and unless anyone else puts their name forward the Council will be co-opting this person on to the Council within the 35 day period allowed following an election.

#### **7.02.15 Clerk/Councillor Training**

The Clerk and the Vice Chairman attended a planning training session on 21<sup>st</sup> April. The Clerk would also like to request a Transparency Code training course. Cllr Foulston would like to attend The Knowledge and Core Skills course. Cllr Foulston has also been given the necessary materials to begin his new Councillor role. No other Councillors requested training at this time. **It was resolved** that the above training and necessary materials were agreed.

#### **8.02.15 EHAPTC Report**

The Clerk and the Vice Chairman attended an East Hampshire Association of Parish and Town Councils meeting on 11<sup>th</sup> March. The Clerk had previously circulated a report from this meeting and the Vice Chairman read this report out (appendix A attached).

#### **9.02.15 HALC Annual Update Report**

The Chairman and Vice Chairman attended the Hampshire Association of Local Council's Annual Update meeting on 4<sup>th</sup> March. The Vice Chairman read out a report regarding this meeting (appendix B attached).

#### **10.02.15 Insurance**

The Clerk has requested 3 quotations from different insurance companies for the Council's annual insurance renewal. So far, only 1 (from the Council's current insurer, Zurich) has been received. The Council's insurance is due for renewal on 1<sup>st</sup> June and **it was resolved** that if no further quotations had been received by the week before that date then the Council would accept the quote from Zurich which is £7 more than last year's fee.

#### **11.02.15 Purchase of McAfee Livesafe Subscription**

The annual renewal for the McAfee Livesafe Subscription for the laptop used by the Clerk is due this month and **it was resolved** that the Council would pay for the renewal of this subscription.

#### **12.02.15 Renewal of the Parish Online Mapping Service**

The annual renewal of the Parish Online Mapping Service which gives the Council access to Ordnance Survey maps is due this month and **it was resolved** that the Council would pay for the renewal of this service. The Chairman also said that if any members of the community were working with the Parish Council for community benefit then they could request to see a map for these purposes. **It was resolved** that the Clerk would arrange for a note regarding this to be put on the Parish Council website.

**13.02.15 Planning Application – SDNP/15/00813/HOUS Location:** Grasslands, Ridge Common Lane, Stroud, Petersfield GU32 1AY **Proposal:** Single storey detached three bay garage with log store to the side.

The Chairman disclosed an interest in this application as it was submitted by a resident in a neighbouring property. After discussion, which did not involve the Chairman, **it was resolved** that no objection would be made to the planning application.

**14.02.15 Planning Application – SDNP/15/01695/HOUS Location:** 58 Winchester Road, Stroud, Petersfield, Hampshire GU32 3PL **Proposal:** Gates and Wall  
**It was resolved** that no objection would be made to the planning application.

**15.02.15 Planning Application – SDNP/15/01655/HOUS Location:** 5 Rothercombe Lane, Petersfield, Hampshire GU32 3PQ **Proposal:** Detached two bay oak frame garage with log store and workshop following demolition of existing concrete garage.  
**It was resolved** that no objection would be made to the planning application.

**16.02.15 Grant Award – Steep PCC Steep & Stroud Newsletter**

After discussion and the suspension of point 17 of the grant awarding policy **it was resolved** that £100 would be granted to Steep PCC towards the production of the Steep & Stroud Newsletter (s137 LGA 1972).

**17.02.15 Parish Member Appointments to the SDNPA**

After discussion **it was resolved** that the Parish Council would support Doug Jones in his nomination to be a Parish Member of the South Downs National Park Authority. The Clerk will complete and return the Ballot Paper on the Council's behalf.

**18.02.15 HR Service Invoice and Annual Subscription from Hampshire ALC**

The Chairman explained that the Council pays on an annual basis for membership of the Hampshire Association of Local Councils. This year the Council has been asked to pay a separate charge relating to Human Resources services that Hampshire ALC provides. After discussion **it was resolved** that the Council would pay the annual subscription to Hampshire ALC but not the HR Service charge.

**19.02.15 Liss Neighbourhood Plan**

The Chairman had received a letter from Liss Parish Council regarding the work they have started on preparing a neighbourhood plan due to future development plans. It was discussed that any large development could put strain on infrastructure such as GP practices and schools. Liss Parish will be looking at this issue. **It was resolved** that the Council would notify the administrator of the plan of the Clerk's contact details so that Liss Parish can keep the Council informed of their plans.

**20.02.15 Footpaths Update**

Cllr Rogers reported that footpath 703 was still very waterlogged and has got 2 quotations for resurfacing work. Cllr Rogers has also enquired about a grant for the work from Hampshire County Council but is waiting for a site visit to take place before the application can be submitted.

The permissive route at the A3 trunk road was also discussed. Highways are sending someone out to check and cut back the overgrown path as necessary. Cllr Rogers will keep monitoring this and report back accordingly.

**21.02.15 Recreation Ground**

**a) WW1 Bench/other benches**

Cllr Burges is arranging for the WW1 Commemorative bench to be fitted. The other most recent bench is showing signs of water damage so Cllr Burges is also looking into repairs for this.

**b) Safety Inspection report**

The annual safety inspection has not yet taken place.

**c) Biffa Bin contract**

The cost for emptying the bin in the recreation ground has increased by 0.62p. The Council has no choice but to accept this under the current contract so **it was resolved** to accept the increase.

**d) Grant for new equipment/surfacing**

Cllr Rogers is looking into grants for artificial grass and has got 2 quotations for this. Cllr Rogers will also be looking at other recreation grounds for examples. Moving the placement of the goalposts was also discussed and **it was resolved** that the Clerk would also look into

a grant for new goalposts. The Chairman confirmed that the Parish Council are always looking for grants as an alternative to increasing the annual precept.

### **23.02.15 Report from County Councillor**

The Chairman read out a report from County Councillor Vaughan Clarke (see appendix C attached).

### **24.02.15 Financial Matters**

#### **a) Finance Report**

Balance in accounts: Unity Trust Current account £7,580.77

Unity Trust Deposit account £6,459.54

Money in:

09/03/2015 Hampshire County Council £300.00

10/03/2015 EHDC £300.00

12/03/2015 Walks Around Stroud booklets £4.00

31/03/2015 Bank interest £1.04

31/03/2015 Bank interest £1.59

09/04/2015 Walks Around Stroud booklets £2.00

16/04/2015 EHDC (Precept) £6,397.68

08/05/2015 HMRC (VAT) £300.49

Total £7,306.80

Money out:

17/03/2015 300089 Mrs M Snow £43.80

18/03/2015 300090 SLCC Enterprises Ltd £118.80

18/03/2015 300091 Mrs E Foulston £129.69

01/04/2015 300092 Mrs E Foulston £150.00

01/04/2015 300093 HMRC £81.40

01/04/2015 300094 Mrs E Foulston £325.67

07/04/2015 300095 Hampshire Playing Fields Association £40.00

07/04/2015 300096 HMRC £64.40

28/04/2015 300097 Frank Mayell £111.00

23/03/2015 Direct Debit Biffa £91.42

27/03/2015 Standing Order Recreation Ground Rent £10.00

15/03/2015 BACS HALC Ltd £171.00

15/03/2015 BACS HALC Ltd £78.00

15/03/2015 BACS HALC Ltd £42.00

15/03/2015 BACS HALC Ltd £144.00

15/04/2015 BACS Mr CP Jenner (MCS) £66.00

20/04/2015 BACS HALC Ltd £84.00

05/05/2015 BACS Mrs E Foulston £388.87

05/05/2015 BACS HMRC £81.40

15/05/2015 BACS HALC Ltd £84.00

Total payments made and authorised £2,305.45

The Chairman signed the bank statements for the period.

#### **b) HMRC RTI – confirmation of end of year**

The Clerk confirmed that all of the Real Time Information returns had been submitted for the 2014/2015 tax year.

### **25.02.15 Correspondence**

#### **a) Damien Hinds – assets of community value**

It was discussed that there would be no cost to listing the local pub as an asset of community value and it is something that the community may like to consider. **It was resolved** to get further information and the necessary forms to complete for the next Council meeting.

**b) SDNPA – Revised Scheme of Delegation**

The change of less contentious/minor planning applications being dealt with by the Director of Planning was discussed and noted.

**c) East Hampshire District Council – Business Rates – advertising signage on roundabouts**

This was noted and it was agreed that this did not affect Stroud.

**d) Steep Parish Council – The Lengthsman Scheme**

This was deferred to the next Council meeting.

**e) BDO – Stats for Hampshire**

This referred to Cllr Burges earlier update from the HALC Annual Update and was noted.

**f) NALC – Open Letter from the Chairman**

This was noted.

**26.02.15 Future Agenda Items**

Recently submitted planning application and the Lengthsman Scheme.

**Date of the next meeting** will be Tuesday the 7<sup>th</sup> of July 2015 at 7.30pm in Langrish School Hall.

Meeting Ended: 9.20pm

Signed

Chairman: \_\_\_\_\_ Date: \_\_\_\_\_

Clerk – E Foulston