



Stroud Parish Council

Minutes of the Meeting of Stroud Parish Council held at Stroud Church on Tuesday 19th of July 2016 at 7.30pm.

Present: Cllr D McKinney, Cllr F Rogers, Cllr D Paul & Cllr C Foulston.

Also Present: Mrs E Foulston (Clerk & RFO) & District Cllr N Drew.

1.05.16 Apologies for Absence. Apologies were noted from Cllr A Burges, Cllr O Howe and County Cllr V Clarke.

2.05.16 Declarations of Disclosable Pecuniary Interests.
None.

3.05.16 Comments from the Public or Press.
None.

4.05.16 To Receive and Approve the Minutes of the Meeting of the 10th of May 2016.
Minutes of the Meeting held on the 10th of May 2016 previously circulated were agreed and signed.

5.05.16 To Receive and Approve the Minutes of the Extraordinary Meeting of the 9th of June 2016.
Minutes of the Extraordinary Meeting held on the 9th of June 2016 previously circulated were agreed and signed.

6.05.16 To Receive and Approve the Minutes of the Extraordinary Meeting of the 5th of July 2016.
Minutes of the Extraordinary Meeting held on the 5th of July 2016 previously circulated were agreed and signed.

7.05.16. SDNPA Meeting Update.
Cllr Foulston provided an update on a South Downs National Park Authority meeting that he and the Clerk attended on 18th of May. Main issues discussed were a recommendation that the emerging Local Plan is referred to when responding to planning applications, SDNPA are keeping an eye on all devolution bids and it was also suggested that Parish Councils review a document setting out best practice for roads in the National Park. Cllr Foulston attended a talk on enforcement and the Clerk attended a demonstration on best practice for using the planning portal. Every Parish Council was also given a 'Community Planning Toolkit' folder.

8.05.16 Update from the Highways and Road Safety Sub Committee.
Cllr Foulston provided an update from the sub committee meeting of the 5th of July. Work has started on the road improvements confirmed by Hampshire County Council and **it was resolved** to contact Ian Janes at Hampshire County Council to ask for the final timings of when the current work will be completed. A recommendation from the sub committee to look at installing flashing speed signs was discussed and **it was resolved** to speak to

neighbouring parishes and put together final costs and suggestions and also to consider whether a trial is possible. Cllr Foulston had contacted the new Police Commissioner regarding the road safety issues in the village and the Police Commissioner had responded to confirm that the issues should be passed on to the Chief Constable. **It was resolved** that Cllr Foulston would pass these issues on and report back accordingly.

9.05.16 To Approve the Grounds Maintenance Contract

The renewal of the Grounds Maintenance Contract had been advertised on the website and three quotations had also been requested. Only one response had been received by the deadline and **it was resolved** to accept the quotation submitted to the Clerk of £1,550 for year 1 and £1,690 for year 2. A contract would be drawn up accordingly.

10.05.16 To Approve Materials Costs for the Lengthsman

After discussion **it was resolved** that as materials are not included in the £1,000 allowed under the Lengthsman scheme then the Council would approve costs for materials that the Lengthsman may use for work in the village on the basis that any materials would be confirmed with the Clerk before use.

11.05.16 To Discuss the Recreation Ground Annual Inspection Report.

Cllr Foulston confirmed that the annual inspection was now complete and there had been no high risks noted. It has been requested that a few of the low/medium risks would be fixed by the Lengthsman. The Clerk has also submitted a grant request to Hampshire Playing Fields Association for new goalposts.

12.05.16 To Approve the Clerk's SLCC Membership Renewal

It was resolved that the Council would pay for the Clerk's annual membership renewal for the Society of Local Council Clerks.

13.05.16 To Approve Clerk's Training

It was resolved that the Council would pay for the Clerk to attend an Introduction to CiLCA course at a cost of £40.

14.05.16 To Approve the Application for the Transparency Fund

After discussion **it was resolved** that the Council would apply to the Transparency Fund for Smaller Authorities for staff costs incurred with complying with the new Transparency Code regulations.

15.05.16 To Discuss Picket Fences on the A272

Cllr McKinney confirmed that East Hants District Council had now confirmed that they had no objection to the picket fences being erected at the entrances to the village on the A272 and that the landowners had also agreed to this. **It was resolved** to thank the local resident, who had offered to install these, for their kind offer and to proceed with the installation. The Parish Council will plan the upkeep of these fences along with the resident.

16.05.16 Update on Neighbourhood Master Plan

There has been no further update from AECOM regarding the Neighbourhood Master Plan meeting so **it was resolved** to find out whether another organisation could provide advice to the Council. Following a recent exhibition in the village from CALA Homes regarding a potential development on land at Ramsdean Road **it was resolved** to invite CALA Homes to the next meeting in September for feedback on responses to the exhibition. After discussion **it was resolved** that a letter would be drafted to circulate to all village residents confirming the Council's current position on the master plan and potential developments.

17.05.16 To Discuss an Annual Project and Encourage Community Engagement

Cllr McKinney raised the suggestion of agreeing a tangible project each year to encourage community engagement with the Council. After discussion **it was resolved** that a standing item would be added to the agenda for the September meeting each year to agree a project for the following financial year before the budget setting process begins.

18.05.16 Planning Application – SDNP/16/03016/FUL Location: Whitman Laboratories Ltd, Bedford Road, Petersfield GU32 3DD **Proposal:** Installation of 1 MWP solar PV system to roof.

After a short discussion **it was resolved** that there would be no objection to this application.

19.05.16 Report from District Councillor

Cllr Drew reported that he had recently stepped down from his Cabinet role at the District Council and this will enable him to spend more time engaging with local residents.

20.05.16 Report from County Councillor

The Chairman read out a report from County Councillor Vaughan Clarke (see appendix attached). **It was resolved** to ask Cllr Clarke for further information on the cancer statistics contained within the report.

21.05.16 Chairman's Report

The Chairman suggested a further idea for community engagement by involving the local school children in a potential logo or picture competition. **It was resolved** to ask the Vice Chairman to discuss this with the head teacher in the first instance and report back accordingly. Cllr Drew offered a grant towards a community event of this type.

22.05.16 Financial Matters

a) Finance Report

Balance in accounts: Unity Trust Current account £9,256.49
Unity Trust Deposit account £6,467.63

Money in:

01/06/2016 HMRC (VAT repayment) £352.29

04/06/2016 Bank interest £1.78

30/06/2016 Bank interest £1.61

Total £355.68

Money out:

25/05/2016 300161 Mr F Mayell £130.00

26/05/2016 300162 Steep PCC £10.00

20/06/2016 300163 Mr F Mayell £130.00

30/06/2016 300164 Steep PCC £20.00

14/07/2016 300165 Steep PCC £10.00

20/06/2016 Direct Debit Biffa £104.05

10/05/2016 BACS Village Hall Fund £500.00

25/05/2016 BACS HALC Ltd £18.00

25/05/2016 BACS GetMapping Plc £33.60

25/05/2016 BACS Hampshire Playing Fields Association £40.00

25/05/2016 BACS HALC Ltd £154.00

31/05/2016 BACS Mrs E Foulston £368.36

31/05/2016 BACS HMRC £86.00

01/06/2016 BACS NW Adams £54.60

01/06/2016 BACS HALC Ltd £1.00

01/06/2016 BACS Mrs E Foulston £150.00

03/06/2016 BACS Mrs E Foulston £49.99

03/06/2016 BACS Came & Company £288.16

29/06/2016 BACS Do The Numbers Ltd £185.00

30/06/2016 BACS Mrs E Foulston £369.81

30/06/2016 BACS HMRC £88.80

Total payments made and authorised £2,791.37

The Chairman signed the bank statements for the period.

b) Internal Audit Report

The Clerk confirmed that the Internal Audit had been completed and signed off with only 2 minor recommendations for the coming financial year. The Chairman thanked the Clerk for her work on the successful audit.

23.05.16 Correspondence

a) Local Government Boundary Commission for England – Electoral Review

This was noted.

b) HALC – Letter to Member Councils Post Leader HCC Meeting

This was noted.

c) EHDC – Litter along the A272

This was noted and **it was resolved** that the Chairman would draft a response to EHDC.

d) Village Hall Trustees and SARA – New Marquee

The letter of thanks to the Council was noted and **it was resolved** to also formally thank Cllr Drew for the grant for the new marquee.

e) Carbon Smart – Rural Community Energy Fund

This was noted.

f) HCC – Workshops on the Future of Local Government in Hampshire

This was noted and **it was resolved** to ask whether a workshop would be taking place in East Hampshire.

g) Kier Services – A3 Road Closure for Road Marking Renewal

This was noted and **it was resolved** to put the information on the website and to request mobile speed cameras during the times that the traffic is being diverted through the village.

24.05.16 Future Agenda Items

None suggested.

Date of the next meeting will be Tuesday the 6th of September 2016 at 7.30pm in Langrish School Hall.

Meeting Ended: 8.45pm

Signed

Chairman: _____ Date: _____

Clerk – E Foulston