



Stroud Parish Council

Minutes of the Meeting of Stroud Parish Council held at Steep Village Hall on Tuesday 27th of May 2014 following the AGM.

Present: Cllr D McKinney, Cllr A Burges, Cllr C Snow, & Cllr F Rogers.

Also Present: & Mrs M Snow (Clerk & RFO) & no members of the public.

1.02.14 Apologies: County Cllr V Clarke & Cllr J Edbrooke.

2.02.14 Declarations of Pecuniary Interests: None

3.02.14 Comments from the public or press.

4.02.14 Minutes.

Minutes of the Meeting held on the 4th of March 2014 previously circulated were agreed and signed.

5.02.14 Matters Arising from the Annual Parish Meeting.

There were no matters arising from the Annual Parish Meeting held on Monday the 1st of April 2014.

6.02.14 Co-option of a new Councillor.

No one came forward to fill the vacancy further advertising is to take place.

7.02.14 EHAPTC Report

Cllr Rogers attended the last EHAPTC meeting, a report was emailed to all councillors prior to the meeting.

8.02.14 Stroud Litter Pick.

Cllr Rogers reported that 12 volunteers picked litter around Stroud. There were six children and less adults attended this year. Cllr Rogers was thanked for her work organising this annual event.

9.02.14 The signing of the new Recreation Ground lease.

The new Recreation Ground lease was duly signed by Cllr McKinney and Cllr Rogers and witnessed by the clerk. An invoice would be received from Mrs Winscom's solicitors shortly.

10.02.14 Clerk's Office Allowance & Holiday.

It was resolved to increase the clerk's home allowance to £600 a year. The clerk had submitted a holiday request to the Chairman. **It was resolved** that the clerk was permitted to take two weeks holiday w/c Monday the 28th of July 2014.

11.02.14 Insurance

It was resolved to accept the quote submitted by Zurich for £275.43.

12.02.14 Noticeboard

The recent strong winds have forced the doors to blow open and the notice board is slowly breaking. **It was resolved** that the clerk would get quotes for a replacement as the current board has been repaired many times.

13.02.14 Footpath

Footpath 708 has Rape obstructing the footpath but the landowner has sprayed it off and it takes some time to die back but the landowner is happy for path users to walk round the outside of the field. The footpath along the A3 has a time limit before it must be adopted or lost. Cllr Rogers is to contact County Councillor Clarke. A stile was reported as damaged and later repaired on the village green.

14.02.14 Purchase of Computer.

The clerk purchased a laptop computer for £524.00 from Pc World. The insurance is to be amended to cover the new laptop.

15.02.14 Renewal of the parish online mapping service.

It was resolved to renew the parish mapping service provided by Getmapping Plc at the cost of £33.60 for the year.

16.02.14 Farnborough Air Space –Damian Hinds MP.

After discussion **it was resolved** to object to the expansion plans of Farnborough airport.

17.02.14 A272 Highways Meeting –Cllr Burges

Cllr Burges met with Highways engineer Mr James. He recommended decluttering the village of signs and painted lines. Cllr Burges says that having presents along the A272 seemed to slow traffic during his meeting. He has also been in touch with Langrish Parish Council who are about to install Vehicle Activated Signs but have encountered problems during the installation. Cllr Burges shall update the council again when he receives an update from Langrish PC.

18.02.14 Recreation Ground

a) WW1 Bench – The £300 grant requested from the District Councillor has been received and the clerk is currently looking into bench suppliers as Mr Marriott is not able to produce another bench for the Parish Council. It was agreed that £500 will be spent on the new bench including installation.

b) Safety Inspection Report -The Recreation Ground safety inspection report has not been received yet.

c) Poppy Planting – The clerk has sown some poppy seeds on the recreation ground after Cllr Snow had a discussion with Mr Mayell to choose a suitable site to sow them.

d) Bin Collections update – The clerk has phoned the English Landscapes group contracts manager for this area and the EHDC contact. No response yet.

e) Mr Mayell Maintenance quote – Mr Mayell would be willing to repair the benches and repaint the swings and goal post. Mr Mayell prepared a quote for the labour only at the cost of £234.00. **It was resolved** to ask Mr Mayell to included all materials in another quote.

19.02.14 Affordable Housing & Sustainable Development Committee –update.

Cllr McKinney updated the other councillors on the pre application meeting. He stated that he needed to speak with Mr Charlie Rogers regarding the final size of the new village hall, as Mr Heron now needed these figures. Cllr McKinney and Cllr Edbrooke are to meet with Mags and Catherine from CAH and Helen Cann from EHDC Housing Department.

20.02.14 Report from District Councillor. Cllr Drew reported that he is to head a Community Forum reform group to implement changes to the forum to increase attendance. Cllr Drew is offering assistance with any planning issues as he currently is not on the planning committee.

21.02.14 Report from County Councillor. (See appendix 1)

22.02.13 Financial Matters

a) Financial Report:

Balance in accounts: Unity Trust Current account £7819.33

Unity Trust Savings account £6453.07

Money In: 08/04/2014 overpayment of clerks wages £315.80

Money Out: 19/03/2014 300054 Clerk's office expenses £204.10

25/03/2014 300055 Langrish House Hotel £25.00

29/03/2014 300056 Steep PCC Churchyard Grant £110.00

01/04/2014 300057 HMRC PAYE Payment 2013/14 £315.80

01/05/2014 300058 Mr Frank Mayell £111.00

Total £765.90

The following electronic payments were authorised and cheques signed:

27/05/14 HALC Fees £170.00 Ref number 862100246

27/05/14 Meon Cleaning Services £66.00 Ref Number 41449550

27/05/14 Do the numbers Ltd £185.00 Ref number 384136192

27/05/2014 Meon Cleaning Services £66.00 Ref Number 688664977
27/05/2014 Get Mapping PLC £48.00
Total £1286.50

Internal Audit Report

- b) The report was carried out by Eleanor Greene of Do the Numbers Ltd she produced a report which the RFO and the Chairman will go through and address the minor issues raised.
- c) **HMRC RTI – Clerks wage payments.**
The clerk has completed the RTI payments for the year 2013/14 and the end of year submissions.

23.02.14 Correspondence

- a) **HCC Countryside pathways meeting 5th of June 2014.** Cllr Snow is to attend this meeting.
- b) **CAH Affordable Housing Tour 6th of June 2014.** Cllr McKinney, Cllr Burges and Cllr Rogers are to attend the tour.
- c) **HCC WW1 Commemoration service 22nd of June 2014.** The Chairman and the clerk are to attend the service which is to be held at Winchester Cathedral.
- d) **NALC De-regulation Bill.** The clerk read out the press release from NALC (See appendix 2.)
- e) **Safer Neighbourhoods team email.**
The Clerk read out a letter from the safer neighbourhood's team, this is to be put on the parish council website.
- f) **HALC New template of Standing Orders and Financial Regulations**
It was agreed to review the Standing Orders and Financial Regulations at a later date.

24.02.14 Future Agenda Items.

Date of the next meeting will be Tuesday the 1st of July 2013 at 7.30pm in Steep Village Hall.

Affordable Housing Sustainable Development Committee Meeting –To be confirmed

Meeting Ended: 9.45pm

Signed Chairman:

Date: _____

Clerk – M Snow