



Stroud Parish Council

Minutes of the Annual General Meeting of Stroud Parish Council held at Langrish School Hall on Tuesday 9th of May 2017 at 7.30pm.

Present: Cllr D McKinney, Cllr F Rogers, Cllr D Paul, Cllr O Howe & Cllr C Foulston.

Also Present: Mrs E Foulston (Clerk & RFO) and County Cllr R Oppenheimer.

1.01.17 Welcome to Councillors and Apologies for Absence. Cllr McKinney welcomed everyone in attendance. Apologies were noted from Cllr A Burges and District Cllr N Drew.

2.01.17 Election of Chairman.

- a) Cllr McKinney confirmed that he would be happy to stand as Chairman again for the coming year, this was all agreed, proposed by Cllr Rogers and seconded by Cllr Paul.
- b) Cllr McKinney duly signed the declaration of office.

3.01.17 Election of Vice-Chairman.

- a) Cllr Burges stated prior to the meeting that he would be happy to stand as Vice-Chairman again for the coming year, this was all agreed, proposed by Cllr McKinney and seconded by Cllr Paul.
- b) Cllr Burges will sign the declaration of office as soon as possible following the meeting.

4.01.17. To Receive and Approve the Minutes of the Annual General Meeting of 10th of May 2016.

- a) Minutes of the Annual General Meeting held on the 10th of May 2016 previously circulated were agreed and signed.
- b) There were no matters arising from the above minutes.

5.01.17 To Receive and Adopt the Accounts for the Year 2016/2017

The RFO confirmed that the accounts had been completed and circulated to all Councillors. The full accounts were available to be reviewed on request and they will be fully audited. The internal audit is due to take place on 14th June. Following a short discussion **it was resolved** that the Annual Governance Statement would be approved and following that the Accounts and Accounting Statement for the year 2016/2017 were adopted as correct and were signed accordingly.

6.01.17 To Approve the Financial Risk Assessment and Statement for Internal Control for the Year 2017/18

This item was postponed to a later meeting to allow time for the Parish Council laptop to be repaired.

7.01.17 Review of Standing Orders and Financial Regulations

This item was postponed to a later meeting to allow time for the Parish Council laptop to be repaired.

8.01.17 To Agree the Dates of Meetings for the coming year

The Clerk circulated the proposed dates for meetings in the coming year in July, September, November, January and March with the Annual Parish Meeting being held in April. **It was resolved** that the meeting dates were agreed and would be held in Langrish School Hall.

9.01.17 To Allocate Councillors' Responsibilities for 2017/2018

The following Councillors agreed to accept responsibility for the following areas: -

Planning Committee Chairman – Cllr C Foulston
Footpaths – Cllr F Rogers
Recreation Ground – Cllr C Foulston
Tree Warden – Cllr C Foulston (with Judith Wright)
Village Hall Representative – Cllr D Paul
Local Authority School Governor Representative – Cllr A Burges
Community Forum – Cllr O Howe
Parish Plan – Cllr D McKinney
Bus Shelters – Cllr A Burges
South Downs National Park Representative – Cllr D Paul

It was resolved that if Councillors are working on particular projects then they will issue communications accordingly.

Meeting Ended: 7.45pm

Signed

Chairman: _____ Date: _____

Clerk – E Foulston