



Stroud Parish Council

Minutes of the Annual General Meeting of Stroud Parish Council held at Langrish School Hall on Tuesday 15th of May 2018 at 7.30pm.

Present: Cllr D McKinney, Cllr A Burges, Cllr D Paul, Cllr M Snow & Cllr C Foulston.

Also Present: Mrs E Foulston (Clerk & RFO) and 4 members of the public.

1.01.18 Welcome to Councillors and Apologies for Absence. Cllr McKinney welcomed everyone in attendance. Apologies were noted from Cllr O Howe, County Cllr R Oppenheimer and District Cllr N Drew.

2.01.18 Election of Chairman.

- a) Cllr McKinney confirmed that he would be happy to stand as Chairman again for the coming year, this was all agreed, proposed by Cllr Paul and seconded by Cllr Foulston.
- b) Cllr McKinney duly signed the declaration of office.

3.01.18 Election of Vice-Chairman.

- a) Cllr Burges confirmed that he would be happy to stand as Vice-Chairman again for the coming year, this was all agreed, proposed by Cllr Paul and seconded by Cllr Foulston.
- b) Cllr Burges duly signed the declaration of office.

4.01.18. To Receive and Approve the Minutes of the Annual General Meeting of 9th of May 2017.

- a) Minutes of the Annual General Meeting held on the 9th of May 2017 previously circulated were agreed and signed.
- b) There were no matters arising from the above minutes.

5.01.18 To Receive and Adopt the Accounts for the Year 2017/2018

The RFO confirmed that the accounts had been completed and will be circulated to all Councillors. The full accounts were available to be reviewed on request and they will be fully audited. The internal audit is due to take place on 22nd May. Following a short discussion **it was resolved** that the Annual Governance Statement would be approved and following that the Accounting Statements for the year 2017/2018 were adopted as correct and were signed accordingly. **It was resolved** that the Council would certify themselves as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015.

6.01.18 To Approve the Financial Risk Assessment and Statement for Internal Control for the Year 2018/19

It was resolved that there was no changes to the Financial Risk Assessment and the Statement of Internal Control was adopted and signed.

7.01.18 Review of Standing Orders and Financial Regulations

It was resolved that there were no changes to the Standing Orders and Financial Regulations and they were therefore adopted.

8.01.18 To Agree the Dates of Meetings for the coming year

The Clerk circulated the proposed dates for meetings in the coming year in July, September, November, January and March with the Annual Parish Meeting being held in April. **It was resolved** that the meeting dates were agreed and would be held in Langrish School Hall where possible.

9.01.18 To Allocate Councillors' Responsibilities for 2018/2019

The following Councillors agreed to accept responsibility for the following areas: -

Planning Committee Chairman – Cllr C Foulston
Footpaths – Cllr A Burges
Recreation Ground – Cllr M Snow
Tree Warden – Cllr C Foulston (with Judith Wright)
Village Hall Representative – Cllr D McKinney
Local Authority School Governor Representative – Cllr A Burges
Community Forum – Cllr O Howe
Parish Plan – Cllr D McKinney
Bus Shelters – Cllr A Burges
South Downs National Park Representative – Cllr D Paul
Communications – Cllr D Paul

Meeting Ended: 7.50pm

Signed

Chairman: _____ Date: _____

Clerk – E Foulston