



Stroud Parish Council

Minutes of the Annual General Meeting of Stroud Parish Council held at Langrish School Hall on Tuesday 19th of May 2015 at 7.30pm.

Present: Cllr D McKinney, Cllr A Burges, Cllr F Rogers & Cllr C Foulston.

Also Present: Mrs E Foulston (Clerk & RFO), District Cllr N Drew (arrived at 7.40pm) & 15 members of the public.

1.01.15 Welcome to Councillors and Apologies for Absence. Cllr McKinney welcomed everyone in attendance. Apologies were noted from Cllr D Paul, County Cllr V Clarke, Mr C Snow and Mr L Fanshawe.

2.01.15 Election of Chairman.

- a) Cllr McKinney agreed to stand as Chairman, all agreed, proposed by Cllr Burges and seconded by Cllr Rogers.
- b) Cllr McKinney duly signed the declaration of office.

3.01.15 Election of Vice-Chairman.

- a) Cllr Burges agreed to stand as Vice-Chairman, all agreed, proposed by Cllr McKinney and seconded by Cllr Foulston.
- b) Cllr Burges duly signed the declaration of office.

4.01.15 Declarations of Acceptance of Office and Register of Member's Interests.

Cllr Rogers and Cllr Foulston duly signed the declaration of office. All Cllrs completed a Register of Member's Interests forms and submitted them for the Clerk to return to the Monitoring Officer. Cllr Paul signed his forms outside of the meeting.

5.01.15. To Receive and Approve the Minutes of the Annual General Meeting of 27th of May 2014.

- a) Minutes of the Annual General Meeting held on the 27th of May 2014 previously circulated were agreed and signed.
- b) There were no matters arising from the above minutes.

6.01.15 To Receive and Adopt the Accounts for the Year 2014/2015

The RFO confirmed that the accounts had been completed and duly read out a summary of these accounts. The Chairman confirmed that the full accounts were available to be reviewed on request and that they will be fully audited. The internal audit is due to take place on 17th June and the external audit forms can then be completed by the RFO and signed by the Chairman after that date. **It was resolved** that the Accounts for the year 2014/2015 were adopted as correct and were signed accordingly.

22.02.15 Report from District Councillor

Cllr Drew's report was moved to this point in the agenda due to having to leave the meeting early. Cllr Drew thanked the Parish Council and said that although we were a small parish we need fair time and resources and he is happy to hear any issues that the parish have and

represent these to East Hampshire District Council. Cllr Drew is currently busy with planning and compliance issues (e.g. fly-tipping), the potential closure of Sheet crossing, Farnborough airport expansions and litter increase issues due to recent rule changes (there is a new £80 penalty for people found dropping litter). Cllr Drew suggested that the Parish Council share issues that residents have raised regarding litter (e.g. extra signs and bins, the removal of cones and signage when litter picking has taken place at the side of roads) with County Councillor Vaughan Clarke. Cllr Drew concluded by saying this his email address and mobile number are available on the East Hampshire District Council website and he also lives locally, in Froxfield. The Chairman thanked Cllr Drew and said that the Parish Council looked forward to working with him again.

7.01.15 To Approve the Financial Risk Assessment and Statement for Internal Control for the Year 2015/16

The Chairman explained what the documents consisted of and confirmed that they will be shared on the parish council website as soon as possible. The Clerk can also provide hard copies. **It was resolved** that the Financial Risk Assessment and Statement of Internal Control were adopted and signed.

8.01.15 Review of Standing Orders and Financial Regulations

The Chairman also explained these documents and **it was resolved** that the Standing Orders and Financial Regulations were adopted and signed.

9.01.15 To Agree the Dates of Meetings for the coming year

The Chairman read out the proposed dates for meetings in the coming year in July, September, November, January and March with the Annual Parish Meeting being held in April and the AGM in May. **It was resolved** that the meeting dates were agreed and would be held in Langrish School Hall.

10.01.15 To Allocate Councillors' Responsibilities for 2015/2016

The following Councillors agreed to accept responsibility for the following areas: -

Planning Committee Chairman – Cllr A Burges
Footpaths – Cllr F Rogers
Recreation Ground – Cllr C Foulston
Tree Warden – Cllr C Foulston
Village Hall Representative – Cllr D McKinney
Local Authority School Governor Representative – Cllr A Burges
Community Forum – Vacant
Parish Plan – Cllr D McKinney
Bus Shelters – Cllr A Burges
Communications – Cllr D Paul (to be confirmed)

A discussion followed regarding a new role of South Downs National Park representative and Cllr Burges agreed to undertake that role. Cllr Drew offered training course details for the Tree Warden role.

Meeting Ended: 8pm

Signed

Chairman: _____ Date: _____

Clerk – E Foulston